



Check Out Procedures

Please lend a helping hand to housekeeping and leave your unit tidy. Below is a list of items expected to be done prior to checking out.

1. Check out is by 11am on the day of your departure, at this time, if you have not already, please pay your bill at Winnie's house.
2. Have all dishes washed. DO NOT LEAVE the dishwasher running when leaving the unit at the end of your visit.
3. Throw away any left over food.
4. Please strip any used beds.
5. Please wash a load of towels and/or sheets if possible before leaving the unit, but please DO NOT leave the washing machine running or filled when leaving the unit at the end of your visit.
6. Make sure the garbage has been put into the dumpster. PLEASE be sure to double bag all diapers and fish remains.
7. Return all furniture to its original location.
8. If you have borrowed any items from other units PLEASE make sure they are returned to their correct unit.
9. Check for all personal possessions to avoid postage and handling charges. Double check closets, dressers, under the beds and in corners.
10. Please drop off the keys at Winnie's when leaving and lock the unit.

If it is in the winter months (October – April) please also do the following:

1. Open cabinet doors under all sinks.
2. Turn temperature down to 55 in all rooms.
3. Be sure that no linens or furniture are touching any heating elements.

Thank you!!
Winnie and Krysti

Cleaning Provided by:
Delta Cleaning

